

**ADMINISTRATIVE RESOLUTION #3**  
**KIRKLAND CENTRAL CONDOMINIUM ASSOCIATION**  
**RESIDENTIAL MOVE-IN/MOVE-OUT POLICY**

COMES NOW the undersigned members of the Board of Directors of Kirkland Central Condominium Association (the "Association"), and certify that the following resolution was duly adopted by the Board of Directors of the Association (the "Board") at a meeting properly noticed to all Board Members on the 13<sup>th</sup> day of July, 2009:

WHEREAS, section 15.2 of the Declaration for Kirkland Central Condominium Association ("Declaration") gives the Board the authority to exercise all powers of the Association; and

WHEREAS, Section 13.4.1 of the Declaration gives the Association the power to adopt and amend the Bylaws and rules and regulations; and

WHEREAS, Moving into and out of the Residential Units causes additional wear and tear on the Common elements of the building, including the elevators, hallways and entries into the building; and

WHEREAS, Moving into and out of the building requires supervision by a community representation to coordinate access into the building, elevator protection and access and to insure that there is no specific damage to the Common Element of the building after such move.

NOW THEREFORE BE IT RESOLVED, that the Association will adopt the following procedures for moving into and out of the residential portion of the building:

- 1) Any move into or out of the residential portion of the building will require advance scheduling with the building superintendent. Moves may be scheduled in a maximum of four (4) hour increments of time during normal Association business hours of Monday to Friday from 9:00 am to 5:00 pm. All moves must be completed before 5:00 pm. WEEKEND MOVES REQUIRE SPECIAL ARRANGEMENT AND ARE SUBJECT TO ADDITIONAL FEES TO COVER ANY COSTS INCURRED BY THE ASSOCIATION; and
- 2) A fee of \$500.00 must be paid prior to scheduling of a move into the building; and
- 3) A fee of \$300.00 must be paid prior to scheduling a move to another unit within the building; and
- 4) Failure to schedule a move into or out of the building will be considered a violation of the rules and regulations for the community and a fine of \$200.00 will be imposed on the owner of the unit; and

IN WITNESS HEREOF, we have executed this resolution this 13<sup>th</sup> day of July, 2009.

M. E. Hanneman  
Stacy Hill  
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[Signature]

[Signature]  
William [Signature]